

Date: 17 January 2011  
Our ref:  
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## **CONSTITUTIONAL REVIEW WORKING PARTY**

**26 JANUARY 2011**

A meeting of the Constitutional Review Working Party will be held at **10.00 am on Wednesday, 26 January 2011** in the Rossetti Room, Council Offices, Cecil Street, Margate, Kent.

### **Membership:**

Independent Members: Mr R Hills (Chairman) and Mr B Hinchley (Vice-Chairman);

Councillors: D Green, Gregory, Harrison, Latchford and Mrs Roberts

## **A G E N D A**

Item  
No

Subject

1. **APOLOGIES FOR ABSENCE**

An apology for absence has been received from Mr Brian Hinchley.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest. Members are advised to consider the extract from the Standard Board Code of Conduct for Members, which forms part of the Declaration of Interest Form at the back of this Agenda. If a Member declares an interest, they should complete that Form and hand it to the Officer clerking the meeting.

3. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 4)

To approve the Minutes of the Constitutional Review Working Party meeting held on 11 November 2010, copy attached.

4. **PROPOSED AMENDMENTS TO FINANCIAL PROCEDURE RULES - WRITING OFF OF DEBTS** (Pages 5 - 20)

5. **PROPOSED AMENDMENTS TO SCHEME OF OFFICER DELEGATIONS - DIRECTOR OF COMMUNITY SERVICES** (Pages 21 - 28)

6. **REVIEW OF CALL-IN PROCESS** (Pages 29 - 34)

7. **LEADER'S REPORT** (Pages 35 - 40)

Item  
No

Subject

8. **ADOPTION OF REVISED POLITICAL MANAGEMENT ARRANGEMENTS** (Pages 41 - 52)

**Declaration of Interest form - back of agenda**